

Dear _____,

Date: _____

Thank you for requesting an application from Rebuilding Together Houston (RTH) for essential repairs to your home. We appreciate this opportunity to be of service to you. RTH is not a government agency, but rather a nonprofit organization providing home repairs since 1982 to qualifying, low-income homeowners. Funding for these repairs, provided at no cost to you, comes through the generosity of corporations, foundations, congregations, individual donors, and public funding agencies. Rebuilding Together Houston has not authorized any other person or entity to act as its agent for purposes of this application. Any fees or costs associated with this application paid by the applicant to any such person or entity are not fees or costs charged by Rebuilding Together Houston.

Rebuilding Together will not put a lien on your property. Rebuilding Together staff and contractors will never ask you for money.

We use the services of certified local contractors for critical interior work. These certified local contractors warrant all repairs done on the home. Additionally, thousands of caring community volunteers are used for exterior repairs such as wood replacement, caulking, and painting. These dedicated volunteers give freely of their time and energy to help better our community.

Financial resources vary on a yearly and monthly basis, which affects the amount of service that can be provided to homeowners each year. If you qualify, we hope to be able to help you as soon as possible.

To be eligible for RTH administered home repairs the applicant **must**:

- Be living on very low income (*50% or lower of the Average Median Income for the Greater Houston/Harris County area*);
- Living in eligible areas of following Zip Codes: 77336, 77377, 77429, 77433, 77447, 77449, 77484, 77493, 77532
- Be a full time resident and owner of the home (*a single family dwelling*);
- Be current on property taxes or have an official payment agreement with your County Tax Office for delinquent property taxes.
- Not own more than 1 property.

If you have questions or need assistance in completing this request, please contact us at (713) 659-2511 or email intake@rebuildinghouston.org.

Sincerely,
Rebuilding Together Houston



USDA Application for Services - PLEASE COMPLETE ALL QUESTIONS

(Complete information allows RTH to seek additional funding. Ex: If children live in the home, there may be additional programs available.)

Homeowner Name: _____ Number of people in Household: _____

Address: _____ City: _____ Zip Code: _____

Cell Number: _____ Home Phone: _____

Alternate Phone Number: _____ Email: _____

Are you long-term disabled and receiving disability benefits (Check one)? Yes No

Does anyone living in the home use these assistances (Check all that apply)? Cane Walker Wheelchair

Does anyone in the home have a chronic (or long term) health condition that affects their breathing? Yes No

If so, who and what is the health condition? _____

Did you serve in the Military (Check one)? Yes No

Branch of Service: _____ Years of Service: _____ Rank (at discharge) if known: _____

Have you applied to RTH before (Check one)? Yes No If so, what year? _____

How did you hear about RTH? _____ Do you own more than one property? Yes No

Give the following information about **each** household member (including children):

African American or Black	Hispanic or Latino	White or Anglo	Asian or Pacific Islander	American Indian or Alaska Native	Other:
Name	Sex	Ethnicity See Categories Above	Date of Birth	Gross Monthly Income for anyone 18+	Source of Income
Homeowner	M / F / Other				
	M / F / Other				
	M / F / Other				
	M / F / Other				

Combined Monthly Household Income: \$ _____

Information provided in this application is true and correct to the best of my knowledge and ability. Furthermore, I understand that RTH will utilize this application solely for determination of my qualification to receive services. In addition, I am opting in to receive text messages from RTH for status updates and other relevant information. If my application is approved, I pledge to remain in my home long-term and not seek to sell the property barring unforeseen circumstances. False, misleading or incomplete information may result in the termination of an application.

 Applicant's Signature

 Date of Signature

Application Completion Checklist:

Applicant(s) **must** provide clear/legible **copies of each of the checklist documents listed on page 3.**
(Photos received electronically are acceptable if clear. Do not mail original documents.)

- **Homeowner Verification:** Non-Expired Driver's License or Government ID.
- **Income Verification:** Document must be current and within the application year. Must provide income for **each person 18+** in your household. You can submit:

All applicable documents in group 1: Social Security Award letter, all paycheck stubs from last month's wages, retirement, Pension, Veterans Affairs letter, Rental income from real/personal property, death benefits

OR

Any one-document in-group 2: Medicaid, health gold card, SNAP, TANF, NSLP, WIC, Federal Pell Grant, LIHEAP, Tribal assistance.

OR

Homeowner Bank statement copies for two consecutive months for each person (*Cannot be older than 3 months from application date.*)

- **Proof of Home Ownership:** General Warranty Deed, Special Warranty Deed, Quitclaim Deed, Deed of Trust, and/or the Last Will and Testament. (*Document **must** be stamped with a file number and County seal with applicant name and lot/block description*)
- **Completed Application:** Page 2.

When completed, please return by:

Email:
intake@rebuildinghouston.org

Mail:
Rebuilding Together Houston
Post Office Box 15315
Houston, TX 77220

Fax:
(713) 650-0871